

DOWNTOWN DEVELOPMENT AUTHORITY

“Regular Meeting”

Wednesday, March 8, 2023 at 10:30 am

Romulus City Hall Council Chambers

AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, February 8, 2023.**
4. Motion to approve the Treasurer’s Report and file for audit.
5. Motion to approve the current bills in the amount of \$1,690.42
6. Old Business:
 - A. Motion to enter into a 2 year agreement with Crexi to pay a 3rd of the monthly \$139.00 a month cost to be paid out of the Contractual Services line item 295-728-818.000
 - B. Other
7. New Business:
 - A. Motion to approve the amended DDA Bylaws – Article I, Article II Section 1, & 2 & Section III 3 & 4 & Article IV Section 6
 - B. Motion to approve the Preliminary DDA FY 23/24 Budget
 - C. Other
8. Directors Report
 - Leclerc downtown snow flake decorations have been removed.
 - Kingsley House- Jerry talked to Pam from Duall cleaning they are estimated to start end of March or early April depending on weather. Pam will keep us posted.
 - Kentwood furniture was delivered to 11189 Shook Road missing 2 single posts and 1 finished top trim front and back. Jerry called and left message to see when missing pieces will be delivered and completed. Courtney called back and said missing pieces will be delivered on Friday March 10th 2023.
 - Downtown Goddard and Designated areas of Historical park landscaping bid only had 1 bidder Premier Group Associates. The annual spring cleanup came in at \$13,070.00 and the monthly maintenance came in at \$1,595.00, the fall cleanup would be \$4,420.00.
 - CoStar has been cancelled effective immediately. Jerry spoke with Rebecca (Cadle) Brennan.
 - I attended the Harmon Grounds coffee tasting at Artisan Reserve on Tuesday February 28th 2023.
 - I sat in on the food truck licensing and permitting meeting with the clerk’s office.
 - We had an introduction zoom meeting with Downtown Strategies.
 - Military banners were put up in downtown Goddard and Historical Park.
 - We had a zoom call with OHM to discuss Mary Ann Banks Park scope of work.
9. For Your Information
10. Other and Public Comments
11. Adjournment