

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**“Regular Meeting”**  
**Wednesday, September 13, 2023 at 10:30 am**  
**Romulus City Hall Council Chambers**  
**AGENDA**

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, August 9, 2023.**
4. Motion to approve the Treasurer’s Report in the amount of \$606,049.62 and file for audit.
5. Motion to approve the current bills in the amount of \$46,163.32
6. Old Business:
  - A.
  - B. Other
7. New Business:
  - A. Motion to approve lease agreements for 37133 and 37135 Goddard Road.
  - B. Overview of the Romulus Incubator program Year 1 and next steps for continuing on.
8. Directors Report
  - Sounds in downtown is wrapped up for this season great success
  - Attended the One Romulus Meeting
  - Met with DPW about logistics for Pumpkin Festival
  - Attended the (B2B) Business 2 Business networking event
  - Had a follow up zoom meeting with Retail Strategies for Market Analysis
  - Preparing for Pumpkin Fest
  - Replaced compressor and made repairs to HVAC system at 11189 Shook Road Chamber building.
  - (HVAC) Heating, Ventilation, and Air Condition was installed at 37133 and 37135 Goddard road.
9. For Your Information
10. Other and Public Comments
11. Adjournment