

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**“Regular Meeting”**  
**Wednesday, November 9, 2022 at 10:30 am**  
**Romulus City Hall Council Chambers**  
**Revised AGENDA**

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, October 12, 2022.**
4. Motion to approve the Treasurer’s Report in the amount of \$472,861.96 and file for audit.
5. Motion to approve the current bills in the amount of \$18,267.43
6. Old Business:
  - A. 37133/37135 Goddard Road update
  - B. Business Incubator Ribbon Cutting
  - C. Motion to approve the quote from Pretty Face Cleaning Services to do a deep clean at the Shook Road building in the amount not to exceed \$350.00
  - D. Motion to approve the quote from Pretty Face Cleaning Services to do a bi-weekly cleaning in the amount not to exceed \$150.00 every two weeks
  - E. Motion to approve the purchase of an outdoor cluster unit mailbox to be installed at the Shook Road building in the amount not to exceed \$2,531.25
  - F. Other
7. New Business:
  - A. Motion to extend the current lease agreement between the DDA and Artisan Reserve to a month to month basis until details in the renewal lease agreement have been finalized
  - B. Motion to approve the 2023 meeting dates as presented
  - C. Motion to approve the purchase and installation of warm white holiday lights to be installed on the Kingsley House in the amount not to exceed \$1,200.00
  - D. Motion to approve the installation of burlap around the rose beds at the Historical Park and downtown along Goddard Road in the amount not to exceed \$505.00
  - E. Mobile Stage discussion
  - F. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments
11. Adjournment