

DOWNTOWN DEVELOPMENT AUTHORITY
“Regular Meeting”
Wednesday, March 9, 2022 at 10:30 am
Romulus City Hall Council Chambers
AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, February 9, 2022.**
4. Motion to approve the Treasurer’s Report in the amount of \$637,899.00 and file for audit.
5. Motion to approve the current bills in the amount of \$11,054.76.
6. Old Business:
 - A. Kingsley House Assessment
 - B. Banner Designs & Downtown Building
 - C. Michigan DNR Grant- MaryAnn Banks & Historical Park
 - D. Other
7. New Business:
 - A. Façade Program Discussion
 - B. Motion to approve the Preliminary DDA Budget FY 22/23
 - C. Motion to Approve the director to seek a company to do a land survey and appraisal for the downtown properties.
 - D. Save the Dates – MDA Conferences
 - E. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairperson, Keith Johnston at 10:30 a.m.
 - Present: Rachel Botu, Rev. James Bowen, Brian Bush, Steven Harmon, Mayor Robert McCraight, Randy Moffat, Stacy Paige, and Jeremy Westcott. Also present Director Merrie Druyor and Recording Secretary Chandler Bradley.
 - Absent: Arianna LeSure, Jeffrey Lowrey, Beth Maze, and Doug O’Leary
 - Excused: Arianna LeSure, Jeffrey Lowrey, Beth Maze, and Doug O’Leary

22-DDA-1057

2. Motion by Paige, supported Botu to approve the agenda as amended. Motion carried.

22-DDA-1058

3. Motion by Botu, supported by Bush to approve the minutes of the meeting held on Wednesday, February 9, 2022. Motion carried.

22-DDA- 1059

4. Motion by Moffat, supported Bowen to approve the Treasurer's Report in the amount of \$637,899.00 and file for audit. Motion carried.

22-DDA-1060

5. Motion by Paige, supported by Botu to approve the current bills in the amount of \$11,054.76. Motion carried.

6. Thomas Roberts of Thomas Roberts Architect provided the board with an overview of the cost assessment for repairs of the Kingsley House.

- 6B. Director Druyor provided the board with a sample of the purposed branding for the downtown and an update on the Business Banner Program.

22-DDA-1061

- 6C. Motion by Moffat, supported by Botu to support and pledge funding in FY 22/23 for park upgrades to be stated as part of the submittal for the DNR Passport Grant application for MaryAnn Banks Park enhancements and upgrades and the DNR Trust Fund Grant for the Historical Park enhancements and upgrades. Motion carried.

22-DDA-1062

7. Motion by Bush, supported by Moffat to authorize the director to work with Craig Greca of Choi Kwang-Do located at 36547 Goddard to obtain quotes for an application submittal to utilize the Façade Program. Motion carried.

22-DDA-1063

- 7B. Motion by Johnston, supported by Mayor McCraight to approve the Preliminary DDA Budget FY 22/23 to present to Council for budget study sessions. Motion carried.

22-DDA-1064

- 7C. Motion by Moffat, supported by Mayor McCraight to approve the director to seek a company to do a land survey and appraisal for the downtown properties. Motion carried.

- 7D. Director Druyor informed the board of upcoming MDA Conferences, and offered the board to consider attending.

8. Director Merrie Druyor updated the board on the following items:

- Pumpkin Festival next meeting - April 6th
- Benches to be installed at the end of shook
- Coordination for the Initial Spring clean-up and Senior Garden clean-up downtown

- DDA training webinars-6 sessions
- MDA Spring Workshop in Lansing
- PA 16 of 2022 Redevelopment Liquor License changes
- HB 5090 Social District Sunset Elimination
- Sounds in Downtown
- Military Tribute Banner Program/ reception
- Community Shred Day- May 14th
- Garage Sale- May 19th-22nd
- Easter Egg Hunt April 9th

9. FYI

10. Other and Public Comment

22-DDA-1064

11. Motion by Paige, supported by Botu to adjourn the meeting at 11:38 a.m. Motion carried.

Randy Moffat, Secretary
To be approved April 13, 2022