

DOWNTOWN DEVELOPMENT AUTHORITY

“Regular Meeting”

Wednesday, May 12, 2021 at 10:30 am

Zoom Meeting

AGENDA

<https://us02web.zoom.us/j/84573003605>

(313)-626-6799, Meeting ID: 845 7300 3605

1. Call to Order and Roll Call.
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, April 14, 2021.**
4. Motion to approve the Treasurer’s Report in the amount of \$578,010.45 and file for audit.
5. Motion to approve the current bills in the amount of \$7,669.49.
 - B. Motion to approve the Johnston Enterprises bill in the amount of \$110.00.
6. Old Business:
 - A.
 - B. Other
7. New Business:
 - A. Motion to approve the Change Order in the amount of \$10,228.00 to be split 50/50 with the City for the Huron River Drive Pathway Project.
 - B. Motion to approve Merrie Druyor to attend the MDA Summer Workshop to be held virtually on June 4, 2021 in the amount not to exceed \$50.00.
 - C. Façade Program
 - D. Military Tribute Banner Sponsorship
 - E. Other
8. Directors Report
9. For Your Information
10. Other and Public Comments.
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairman, Keith Johnston at 10:32 a.m.

Present: Rachel Botu, Mayor LeRoy Burcroff, Brian Bush, Jeffrey Lowrey Beth Maze, Randy Moffat, and Stacy Paige

Absent: Rev James Bowen, Doug Clark, Doug O’Leary, Rick Perry, and Jeremy Westcott

Excused: Rev James Bowen, Doug Clark, Doug O’Leary, Rick Perry, and Jeremy Westcott

21-DDA-969

2. Motion by Moffat, supported by Mayor Burcroff to approve the agenda as amended. Motion carried.

21-DDA-970

3. Motion by Mayor Burcroff, supported by Maze to approve the minutes of the meeting held on Wednesday, April 14, 2021. Motion carried.

21-DDA-971

4. Motion by Moffat, supported by Bush to approve the Treasurer's Report in the amount of \$578,010.45 and file for audit. Motion carried.

21-DDA-972

5. Motion by Moffat, supported by Botu to approve the current bills in the amount of \$7,669.49. Motion carried.

21-DDA-973

- 5B. Motion by Moffat, supported by Maze to approve the Johnston Enterprises bill in the amount of \$110.00. Motion carried. Johnston abstained.

6. No discussion

21-DDA-974

7. Motion by Moffat, supported by Lowrey to approve the Change Order in the amount of \$10,228.00 to be split 50/50 with the City for the Huron River Drive Pathway Project. Motion carried.

21-DDA-975

- 7B. Motion by Botu, supported by Maze to approve Merrie Druyor to attend the MDA Summer Workshop to be held virtually on June 4, 2021 in the amount not to exceed \$50.00. Motion carried.

- 7C. Director Merrie Druyor presented to the board three potential businesses that may look into utilizing the façade program to help with site improvements.

21-DDA-976

- 7D. Motion by Mayor Burcroff, supported by Moffat to approve the sponsorship of three military banners in the amount not to exceed \$150.00. Motion carried.

8. Director Druyor updated the board on the following:

- 37385 Goddard - #100 Brokers and #200 Repair for Romulus Auto Group have received their C of O, Second Samuel in process as a second tenant to receive approval and C of O
- April Highlights – Clean Sweep & Planting Day, Shred Day, Free Dump Day, and Romulus Garden Club Plant Sale.
- Calendar invitee – meeting packets
- Pumpkin Fest meeting held on May 11th, next meeting is June 1st
- Flower planting
- Community Garden repairs by Boy Scout Troop and Pack 872.

9. FYI – No discussion

10. The public comments made are the following:

- Botu asked about the benches behind CVS at the dead-end of Sterling
- Lowrey asked about any potential buyers of the vacant Romulus Dollar Store located on Goddard next to CVS.

21-DDA-977

11. Motion by Moffat, supported by Botu to adjourn the meeting at 11:02 a.m. Motion carried.

Randy Moffat, Secretary
To be approved June 9, 2021