

DOWNTOWN DEVELOPMENT AUTHORITY

“Regular Meeting”

Wednesday, July 12, 2023 at 10:30 am

Romulus City Hall Council Chambers

AGENDA

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of the Minutes of the meeting held on **Wednesday, June 14, 2023.**
4. Motion to approve the Treasurer’s Report and file for audit.
5. Motion to approve the current bills in the amount of \$13,150.15
6. Old Business:
 - A. Retail Strategies will be out July 26th 2023 input session from 12:00 to 1:30 pm at the RAC
 - B. Discuss approved budget amount and approval for future purchases and improvements.
7. New Business:
 - A. Motion to approve new updated banners downtown 52 in total to be purchased from Fast signs in the amount of \$3,046.00 dollars to be paid out of account 295-728-795.000 Downtown decorations.
 - B. Motion to approve the installation of new commercial grade patio lights from Money Green Lawn service in the vacant lot of 36539 Goddard road across from Artisan Reserve in the amount of \$3,840.00 dollars to be paid out of account 295-728-980.000 Project Cost.
8. Directors Report
 - Attended the Chamber luncheon Kevin Krause was the speaker
 - Attended the NEST business luncheon
 - Met with MEDC very good meeting with downtown business owners and NEST
 - Attended the Juneteenth Event
 - Attended the Animal shelter sign unveiling for William Wadsworth
 - Attended the coffee hour networking at the Marriot hotel
 - Attended the Barbeque brunch held at the Senior Center
9. For Your Information- Banner Romulus Honoring all who served has been put up at Goddard and Gabriel Street
10. Other and Public Comments
11. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairperson, Keith Johnston at 10:32 a.m.

Present: Brian Bush, Danielle Gibson, Craig Greca, Steven Harmon, Arianna LeSure, Randy Moffat, and Stacy Paige. Also present, Director Jerry Frayer and Recording Secretary Chandler Bradley.

Absent: Mayor Robert McCraight

Excused: Mayor Robert McCraight

23-DDA-1203

2. Motion by Moffat, supported Bush to approve the agenda as amended. Motion carried.

23-DDA-1204

3. Motion by Harmon, supported by LeSure to approve the minutes of the meeting held on Wednesday, June 14, 2023. Motion carried.

23-DDA-1205

4. Motion by Gibson, supported by Moffat, to approve the Treasurer's Report in the amount of \$744, 190.24 and file for audit. Motion carried.

23-DDA-1206

5. Motion by Paige, supported by Bush, to approve the current bills in the amount of \$13,150.15 Motion carried.
6. Retail Strategies will be out July 26th 2023 input session from 12:00 to 1:30 pm at the RAC

6B. Discussed approved budget amount and approval for future purchases and improvements. Possibly put dollar amount in bylaws.

23-DDA-1207

7. Motion by Paige, supported by Moffat to approve new updated banners downtown 52 in total to be purchased from Fast signs in the amount of \$3,046.00 dollars to be paid out of account 295-728-795.000 Downtown decorations. Motion Carried.

23-DDA-1208

7B. Motion by Bush, supported by Greca to approve the installation of new commercial grade patio lights from Money Green Lawn service in the vacant lot of 36539 Goddard road across from Artisan Reserve in the amount of \$3,840.00 dollars to be paid out of account 295-728-980.000 Project Cost. Motion carried.

8. Director Jerry Frayer updated the board on the follow items:

- Attended the Chamber luncheon Kevin Krause was the speaker
- Attended the NEST business luncheon
- Met with Michigan Economic Development Corporation- very good meeting with downtown business owners and NEST
- Attended the Juneteenth Event
- Attended the Animal shelter sign unveiling for William Wadsworth
- Attended the coffee hour networking at the Marriot hotel
- Attended the Barbeque brunch held at the Senior Center

9. FYI- Director Frayer-meeting tomorrow at 37133 Goddard Rd builing Kevin Krause- Business to Business event- August 28th, Sheraton Hotels

10. Other and Public Comment-
Director Frayer-

- Sounds in Downtown July 14th
- Movies in the Park- July 21st

- Romulus Police Department Bike Ride- July 29th

23-DDA-1209

11. Motion by Paige supported by Moffat to adjourn the meeting at 11:00 a.m. Motion carried.

Brian Bush, Secretary
To be approved August 9, 2023