

DOWNTOWN DEVELOPMENT AUTHORITY

“Regular Meeting”

Wednesday, August 11, 2021 at 10:30 am

Romulus City Hall Council Chambers

AGENDA

1. Call to Order and Roll Call.
2. Approval of Agenda
3. Moment of silence for the Crova Family
4. Approval of the Minutes of the meeting held on **Wednesday, July 14, 2021.**
5. Motion to approve the Treasurer’s Report in the amount of \$471,198.98 and file for audit.
6. Motion to approve the current bills in the amount of \$53,068.14.
7. Old Business:
 - A. Huron River Drive Pathway Project
 - B. 37135/37133 Goddard
 - C. Other
8. New Business:
 - A. Motion to renew the Lambert Public Relations Firm contract and share the costs with TIFA and Community Development not to exceed the amount of \$25,000.
 - B. Motion to approve Merrie Druyor to attend the Michigan Downtown Association Annual Statewide Conference to be held in Detroit November 4 -5, 2021 in the amount of \$175.00 plus the cost of parking and lunch for a total not to exceed \$250.00.
 - C. Motion to approve the lease with LeClerc Display in the amount not to exceed \$5,960.00 for lights and holiday pole decorations.
 - D. Motion to approve the lease agreement between the DDA and DSO Properties for the use of their grass area during Pumpkin Festival weekend Friday, September 17th through Sunday, September 19th for the kid’s activities located at 36628 Goddard Road, Romulus, MI 48174.
 - E. Motion to approve the lease agreement between the DDA and Huda Almomari for the use of the vacant lot during Pumpkin Festival weekend Friday, September 17th through Sunday, September 19th for the kid’s activities located on Goddard parcel no. 80-078-01-0258-000.
 - F. Other
9. Directors Report
10. For Your Information
11. Other and Public Comments.
12. Adjournment

Meeting

1. The Meeting of the Downtown Development Authority was called to order by Chairman, Keith Johnston at 10:32 a.m.

Present: Rev. James Bowen, Mayor LeRoy D. Burcroff, Brian Bush, Jeffrey Lowrey, Beth Maze, Randy Moffat, Stacy Paige, and Jeremy Westcott

Absent: Rachel Botu, Doug Clark, Doug O’Leary, and Rick Perry

Excused: Rachel Botu, Doug Clark, Doug O’Leary, and Rick Perry

21-DDA-1004

2. Motion by Paige, supported by Lowrey to approve the agenda as presented. Motion carried.

3. Moment of silence for the Crova Family

21-DDA-1005

4. Motion by Bush, supported by Paige to approve the minutes of the meeting held on Wednesday, July 14, 2021. Motion carried.

21-DDA-1006

5. Motion by Moffat, supported by Maze to approve the Treasurer’s Report in the amount of \$471,198.98 and file for audit. Motion carried.

21-DDA-1007

6. Motion by Westcott, supported by Mayor Burcroff to approve the current bills in the amount of \$53,068.14. Motion carried.

7. Jessica Katers from OHM gave the Board an update on the Huron River Drive Pathway Project.

7B. The Board agrees to move forward on both the 37135/37133 Goddard property.

21-DDA-1008

8. Motion by Moffat, supported by Lowrey to renew the Lambert Public Relations Firm contract and share the costs with TIFA and Community Development not to exceed the amount of \$25,000. Motion carried.

21-DDA-1009

8B. Motion by Paige, supported by Moffat to approve Merrie Druyor to attend the Michigan Downtown Association Annual Statewide Conference to be held in Detroit November 4 -5, 2021 in the amount of \$175.00 plus the cost of parking and lunch for a total not to exceed \$250.00. Motion carried.

21-DDA-1010

8C. Motion by Rev. Bowen , supported by Bush to approve the lease with LeClerc Display in the amount not to exceed \$5,960.00 for lights and holiday pole decorations. Motion carried.

21-DDA-1011

8D. Motion by Paige , supported by Lowrey to approve the lease agreement between the DDA and DSO Properties for the use of their grass area during Pumpkin Festival weekend Friday, September 17th through Sunday, September 19th for the kid’s activities located at 36628 Goddard Road, Romulus, MI 48174. Motion carried.

21-DDA-1012

8E. Motion by Lowrey, supported by Rev. Bowen to approve the lease agreement between the DDA and Huda Almomari for the use of the vacant lot during Pumpkin Festival weekend Friday, September 17th through Sunday, September 19th for the kid's activities located on Goddard parcel no. 80-078-01-0258-000. Motion carried.

9. Director Druyor updated the board on the following:

- Banner arms installed for new military banners
- Rose bushes
- Big Steve's Designz is having events on Friday nights
- Tree trimming
- Historical Park buildings
- Pumpkin Festival
- Vacant buildings
- 36608 Goddard - Kid's Purpose Daycare

10. FYI – No discussion

11. Other and Public Comment – No discussion.

21-DDA-1013

12. Motion by Paige, supported by Moffat to adjourn the meeting at 11:05 p.m. Motion carried.

Randy Moffat, Secretary
Approved September 8, 2021