



CITY OF ROMULUS ZONING VERIFICATION/REAL ESTATE SUMMARY REQUEST

SUBJECT ADDRESS: _____

NAME: _____

ADDRESS: _____

USE STATEMENT: _____

Thank you for your recent inquiry regarding property within the City of Romulus. To better direct your inquiry, please take note of the following options:

1. If your inquiry pertains to zoning matters, such as permitted uses or zoning maps, please refer to the City of Romulus Zoning Ordinance. A copy of the Zoning Ordinance can be found online at: http://cityofromulusgov.com/document_center/Romulus_Zoning_Ordinance.pdf or it may be reviewed in person at the Romulus City Planner’s office.
2. If you are requesting a copy of a real estate summary sheet to verify the zoning classification for a particular property, you can submit your request directly to the City Planner’s office, accompanied by payment of a **\$100.00** copying and administrative fee made out to the City of Romulus.
3. If you are requesting a copy of a specific existing document, you may submit a properly-formatted request to the City Clerk’s Office under the Freedom of Information Act (“FOIA”). You may obtain a FOIA request form online at: http://cityofromulusgov.com/document_center/Freedom_of_Information_Citizen_Request_Form.pdf

Please note that all such requests are governed by the statutory requirements, parameters, exceptions, and limitations set forth under the FOIA and may require payment of a deposit, copying, administrative, and/or other applicable fees.

*Please note that the City of Romulus will **NOT** render opinions regarding, nor conduct inspections of, the subject property or its potential conforming/non-conforming status under the requirements of the Zoning Ordinance or other applicable ordinances, codes, or laws.*

*The City of Romulus makes **NO** representations or warranties as to the condition of the property, the permissibility of current or proposed use or dimensions of the property, or potential or pending citations or violations pertaining to property under the Zoning Ordinance or other applicable ordinances, codes, or laws.*

The City of Romulus further disclaims any and all liability pertaining to the subject property whatsoever.

If you have additional questions which are not addressed above, please contact the Planning Department at 734-955-4530.

Thank you for your interest in the City of Romulus, where “The Sky’s the Limit!”