

Downtown Development Authority 2023 Sounds in Downtown, Regulations and Vendor Application

Sounds in Downtown are held on Friday evenings from 7:00 – 9:30 p.m.
At the Romulus Historical Park located at 11120 Hunt Street, Romulus, MI 48174.

ALL VENDORS MUST BE SET-UP AND READY TO OPEN BY 6:45 PM

- Vendor fees are based on 10' x 12' spaces at the rate noted below. Vendors must supply their own tent, table, chairs and electrical connections if needed.
- Vendors must clearly display merchandise prices as well as the name and location of business at each booth.
- Vendors must comply with the MDARD Rules and Regulations.

MI Cottage Food Law- Cook at home <https://www.michigan.gov/mdard/food-dairy/michigan-cottage-foods-information>

Health Department License- Cook on-site at the Market
<https://www.waynecounty.com/departments/hhvs/wellness/food-service-licensing.aspx>

Wayne County Health Department permit link:
<https://www.waynecounty.com/departments/hhvs/wellness/food-service-licensing.aspx>

Food Trucks- Cook on-site at the Market:
<https://www.romulusgov.com/DocumentCenter/View/984/Application-for-Mobile-Food-Truck-Trailer-Permit-PDF?bidId>

Mobile Food Vendor Form: <https://www.romulusgov.com/documentcenter/view/523>

- The DDA Director reserves the right to assign vendor space. Vendor spaces will be assigned prior to the start of the season and remain the same throughout the concert series. Seasonal rate vendors will be given preference over daily rate vendors.
- Each vendor booth must be under supervision of a responsible representative 18 years or older. Children under the age of 18 must be accompanied by an adult at all times during the event. This is for their safety.
- Sounds in Downtown will be held rain or shine. Cancellation of the show due to threatening weather or an emergency situation is at the discretion of the DDA Director.
- The DDA Director reserves the right to reject a vendor application if her judgment, the goods and merchandise are not compatible with the overall concept of the event, or fails to comply with the rules and regulations of the event.
- **ABSOLUTELY NO VEHICLES PARKED NEAR OR AROUND THE VENDOR BOOTHS.** All vendor vehicles must be parked in the designated parking area located east of the vendor area.

Please complete and return the completed vendor application and copies of licensure and insurance via email, fax, or snail mail to:

Romulus Sounds in Downtown
ATTN: Jerry Frayer, DDA Director
Romulus Downtown Development Authority
11111 Wayne Rd., Romulus, MI 48174
(734) 955-4531 Fax: 734-941-5842

SOUNDS IN DOWNTOWN Vendor Application

Business Name: _____

Name: _____

Address: _____ City: _____ Zip: _____

Phone Number: *Home* _____ *Cell* _____

Email Address: _____

Website/Facebook Page: _____

Number of 10' x 12' Spaces Requested: _____

Daily Rate: \$10.00/space

2 Days: \$15.00/space

Full Season: \$25.00/Space

Vendor Fees must be paid no later than 7:00pm each Music Day.

Sounds in Downtown Dates

Please indicate which date(s) you will be in attendance:

June 9th _____

July 14th _____

August 11th _____

Water is not provided; each vendor must provide it.

Do you accept credit/debit cards? Yes _____ No _____

Tent and Canopy Fire Safety – A NOTE FROM THE FIRE CHIEF

- “No Smoking” signs shall be posted.
- All 110-volt cords shall be three wire grounding type and protected to load requirements and 220-volt cords shall be four wires insulated neutral, grounding type and protected to load requirements. If these requirements are not met you will not be connected to electricity.
- No generators allowed.
- All tents and canopies must be flame retardant and meet the requirements of CPAI-84.

Food Truck Fire Safety – A NOTE FROM THE FIRE CHIEF

- An inspection with the Fire Chief will be scheduled prior to the event at the expense of the owner of Food Truck Business. Call 734-941-8585 to schedule.
- “No Smoking” signs shall be posted.
- All cooking areas shall have a minimum of (1) 10# chemical weight ABC fire extinguisher.
- No open flame or other devices emitting flame, fire or heat, or any flammable or combustible liquids, gas, charcoal or other cooking devices shall not be permitted inside or to be located within 20 feet of any tent, canopy or air structure.

- Cooking that produces a spark or grease-laden vapors shall be within a structure that contains an approved UL300 fire suppression system. This system shall be serviced by an approved contractor every 6 months. Proof of last inspection required.
- All UL300 systems shall have a “K” extinguisher in addition to the 10# ABC extinguisher.
- All outdoor cooking shall be separated from public areas and access restricted to cooking personnel only.

The City of Romulus Downtown Development Authority reserves the right to deny any and all vendors who do not show valid proof of compliance

Sounds in Downtown Vendor Application Cont.

Please list all items and a description of everything that you are planning to sell at event:

Product/Service:

Licensing/Insurance

Vendors must have a current and valid copy of any and all licenses and permits necessary for their operation to participate in the Romulus Sounds in Downtown. Not all vendors need licenses, but if you are required to have one, please provide a copy. Vendors are also encouraged to have their own insurance against any liabilities. Some vendors may not be required to have insurance (although recommended), but please provide a copy if you do. All Food Trucks, Licensed Food and Catering Businesses must show proof of liability insurance. **No exceptions.**

I am required by the State of Michigan to be licensed for my business.

Please attach copies of current licenses.

I carry general liability insurance or product liability insurance for this business/farm.

Please attach a copy of your certificate of insurance.

I am a certified Organic Grower.

Please attach a copy of your certificate.

HOLD HARMLESS AGREEMENT/RELEASE OF LIABILITY

In consideration of the Romulus Sounds in Downtown, the Romulus DDA, and the City of Romulus permitting my minor child **and/or** myself _____ to participate in the Sounds in Downtown, I and/or the undersigned parent or legal guardian do hereby represent that he/she is in fact acting in such capacity, hereby assume all risk and liability out of my/my minor child's participation in the Romulus Sounds in Downtown. I also agree to hold harmless and indemnify the Romulus Sounds in Downtown Managers and Assistant Managers, Romulus DDA, Romulus DDA Director, City of Romulus, participating property owners, City of Romulus elected officials, agents, employees, and volunteers from all liability and responsibility whatsoever from injury (including death), to persons, and for any damage to any City of Romulus property or the property, of other rising out of, or resulting from my/and or my minor child's participation in the Romulus Sounds in Downtown. I further hereby remise, indemnify, agree to defend, pay on behalf, release and forever discharge, said Romulus Sounds in Downtown Managers and Assistant Managers, Romulus DDA, Romulus DDA Director, City of Romulus, participating property owners, City of Romulus elected officials, agents, employees and volunteers, from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising directly or indirectly out my/and or my minor child's participation in the Romulus Sounds in Downtown.

Agreed to this _____ day of _____, 20____.

Name (Print) _____

Address: _____

City _____ State _____ Zip _____

Phone: _____

Signature: _____

And/or on behalf of *minor Child* (if applicable) _____

***Signature of parent or Guardian*

****Parent or Guardian Signatures must be notarized.**

This form must be completed and returned to the DDA Director along with all fees, if a licensed food vendor a copy of your insurance certificate, in order to participate in the Romulus Sounds in Downtown.