

City of Romulus
Department of Building & Safety
12600 Wayne Road
Romulus MI 48174
734-942-7550
building@romulusgov.com

VACANT AND ABANDONED STRUCTURE REGISTRATION

Date: _____

Address of Vacant Property: _____ Parcel ID #: _____

Single Family Dwelling Multiple Family Dwelling-Number of Units: _____

Commercial/Industrial Dwelling Number of Buildings _____ Number of Units: _____

Reason for vacancy: _____

Estimated length of time property to remain vacant: _____

Plans for restoration, reuse or removal: _____

PROPERTY OWNER

Name _____ Birthdate: _____

Mailing Address: _____

Telephone #s _____

Driver's License # or State I.D. (attach copy): _____

Email Address: _____

REPRESENTATIVE OR LOCAL AGENT AUTHORIZED BY OWNER

Name _____ Birthdate: _____

Mailing Address: _____

Telephone #s _____

Driver's License # or State I.D. (attach copy): _____

Email Address: _____

CITY OF ROMULUS
DEPARTMENT OF BUILDING & SAFETY FEE SCHEDULE
12600 WAYNE
ROMULUS MI 48174

VACANT AND ABANDONED STRUCTURES

Abandoned Structure Registration Fee	\$200.00
Monthly Administrative Fee	\$50.00
Late Fee	\$25.00

All fees collected shall be in accordance with the City of Romulus Code of Ordinances, Chapter VIII (Buildings and Building Regulations), Article VII (Property Maintenance), Division 2. (Vacant and Abandoned Structures Registration - Sections 8-221 to 8-230).

Section 8-225, Registration and Administrative Fee. states:

- A. An owner of an abandoned structure, whether registered or not, shall pay an abandoned structure registration fee and a monthly administrative fee for the time during which such structure remains an abandoned structure. The abandoned structure registration fee and monthly administrative fee shall be the amount as is established by City Council from time to time by resolution.
- B. Fees under this section shall be established to support the services rendered by the City in the course of its duties related to abandoned structures. Failure to register an abandoned structure or pay the monthly administrative fee shall be cause for penalties to be assessed and are criminal violations of this chapter.
- C. The monthly administrative fee shall be paid so that it is received by the City on or before the seventh day of each month, following each month during which the structure was an abandoned structure for ninety (90) consecutive days.
- D. A late fee, in an amount equal to fifty percent (50%) of the Dept. of Building & Safety Administrative Fee rounded up to the next whole dollar amount shall also be payable by an owner of an abandoned structure when the monthly administrative fee is not paid by the seventh (7th) day of each month in which an administrative fee is due under this ordinance.